



MSPD

CONSULTING . CORPORATE TRAINING . PERSONNEL

Make your Dreams Come True

2016/17 Course Outline

MSPD Skills Development Programme

Business leadership skills (3 days)

Unit Standards 15224 NQF level-5, 4-credits

Course Outline

1. Supervisors and Managers Training
2. About the Learning Organization
3. What is a Learning Organization?
4. Are You a Lifelong Learner?
5. Achieving Personal Mastery
6. What is Personal Mastery?
7. Your Personal Vision
8. Our Personal Vision and Our Values
9. Analyzing Our Mental Models
10. Achieving a Shared Vision
11. Team Learning
12. Systems Thinking
13. Understanding Leadership
14. About Leadership
15. Understanding Your Comfort Zone
16. Managing Performance
17. Servant Leadership
18. Five Practices
19. Practices One, Two, and Three
20. Image Identification
21. Practices Four and Five
22. Practices in Practice
23. Building Trust
24. The Cycle of Trust and Performance
25. Trust Exercise
26. Managing Change
27. About Change
28. Individual Exercise
29. Key Factors in Successful Change
30. Case Study: Getting More from the Last Hour
31. Managers vs. Leaders
32. Time Management Tips and Tricks