



# MSPD

CONSULTING . CORPORATE TRAINING . PERSONNEL

*Make your Dreams Come True*

## 2016/17 Course Outline

MSPD Skills Development Programme

## Presentation Skills (2 Days)

**Unit Standards 119472 NQF level-3, 5-credits**

### Course Outline

- i. Understand the character of a good Presenter
- ii. Overcoming the fear factor
- iii. Presentation process from planning to question and answer sessions
- iv. How to analyze your audience
- v. Successful interact with audience maintain good group dynamics
- vi. Using appropriate visual aids to enhance the presentation
- vii. Drawing successful conclusions