



2016/17 Course Outline

MSPD Skills Development Programme

Human Resource Management

Learning Outcomes

This course will enable you to:

- Understand the importance of human resources and their management within organisations;
- Become aware of alternative approaches to the management of people with an organisation;
- Appreciate the technical competencies (knowledge and techniques) in the control and management of human resources with due cognisance of legal requirements;
- Recognise the importance of good employee relations;
- Understand the job brief design: analysis/specification/description/recruitment and selection methods
- The role of human resources in organisations
- Recruitment and interviewing techniques
- Human industrial relations
- Training and development
- Remuneration and administration
- HR fundamentals
- Employment law
- Employee development
- Risk management
- Strategic management